



## 2018 SPEAKER SESSION PROPOSAL FORM

23rd Annual Western Conference on Safety

April 9-10, 2018

Hyatt Regency Hotel, Vancouver BC

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Submissions will be accepted no later than October 24, 2017 to be considered for the 2018 conference. Please feel free to submit any additional information you may feel is relevant to your proposal. Thank you for your interest.

1) **Speaker** (if additional speakers will co-present please attach a separate sheet or fill in a second form)

a. Name

b. Title

c. Company

d. Address

e. Phone

f. Email

2) **Title of topic** as you would like it to appear in the promotional materials

3) **Overview of your presentation** (max 3-5 paragraphs, attach additional sheet if needed)

4) **What will attendees** learn from your presentation?

5) **Does the Speaker have prior experience** presenting in the conference environment? If so, where and when?

6) **Has this topic or a similar topic been presented** by the speaker at any other conferences or symposiums? If so, where and when?

7) Please provide a **bio for each speaker** maximum of 100 words:

**Please photocopy for your records**

**Return No Later Than October 24, 2017 to**

Western Conference on Safety, Attention Steering Committee

C/O Pacific Safety Center Ltd.

2158 – 20800 Westminster Highway

Richmond BC V6V 2W3

Phone: 604 233-1842 Fax 604 233-1942 Email: [terrys@pacificsafetycenter.com](mailto:terrys@pacificsafetycenter.com)

### **Important Information**

If you are selected to present you will be contacted by a member of the steering committee.

### **Frequently asked Questions**

- 1) ***How should I submit my proposal?*** Please send your proposal via fax, email or post using one of the contact methods above.
- 2) ***I have already submitted a proposal to speak. Should I send it again using this form?*** No, if you have already sent a proposal in it is not necessary to resubmit using this form.
- 3) ***Will WCS pay for my conference registration?*** All conference speakers will receive a complimentary (non-transferable) conference registration.
- 4) ***Will WCS reimburse me for travel and lodging expenses?*** This varies by session and a number of associated factors such as anticipated popularity of the session, travel costs in question, number of other similar proposals etc. In general, travel costs are not covered in the majority of sessions selected.
- 5) ***How are proposals judged?*** Proposals are evaluated by the conference steering members with expertise in the safety industry. Each proposal will be based on topics relevant to the conference audience. Conference attendees consist of practitioners with widely varying levels of experience and expertise.
- 6) ***What topics areas are acceptable?*** Recommended conference topics include leading edge research, innovative techniques, best practices and emerging trends. Case studies, panel discussions and first-hand experience using traditional and non-traditional safety programs and cultures are encouraged. Although conference attendees welcome the opportunity to learn about new products and services, the direct selling of an organization's services or products is prohibited.
- 7) ***When will I hear if you have selected my topic?*** The conference steering committee aims to complete the selection of topics and speakers by the end of November. If your proposal is accepted you should hear from a steering committee member by early December. Due to the large number of requests to speak that we receive each year only those speakers who are chosen to present will be contacted and informed of the results. If you haven't heard from the committee by mid-December then your proposal was not selected to be part of the agenda.

